

*Board Minutes June 14, 2017*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
June 14, 2017**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at 6:02 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

|                |                       |                   |
|----------------|-----------------------|-------------------|
| Carol Adams    | Laquendala Bentley    | Christopher Colon |
| Yuege Groce    | Heidi Holden (Absent) | Joan Hoolahan     |
| Daffonie Moore | Katrina Tatem         | Stephanie Walsh   |

**District Representatives:**

Quinton: Alicia Sperry (Absent)

**Administrators:**

|  |  |
|--|--|
| Dr. Patrick Michel, Superintendent                 | Pascale DeVilmé, Principal Salem Middle School |
| Herbert Schectman, School Business Administrator   | Will Allen, VP Salem Middle School             |
| Pamela Thomas, Director of Special Services        | Michele Beach, VP Salem Middle School          |
| Linda Del Rossi, Supervisor of Literacy/SS PreK-12 | Syeda Woods, Principal John Fenwick Academy    |
| Sharen Cline, Supervisor of Early Childhood        | Darryl Roberts, VP Salem High School           |

**OTHERS:** Mr. Corey Ahart- Board Solicitor

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

## *Board Minutes June 14, 2017*

### **PRESENTATION**

Rob Notley – SDA Middle School Update

- SDA has appointed Santorini, Lam & Giorgio
- Currently in veto period

### **PRESENTATION**

**Students of the month for May 2017:**

|                     |                                    |          |                       |
|---------------------|------------------------------------|----------|-----------------------|
| John Fenwick School | Kai'Sere Muhammad                  | Grade 2  | Mr. Tunstall          |
|                     | Angelina Rivera ( <i>Absent</i> )  | Grade 2  | Mrs. McClaren         |
| Salem Middle School | Taquia Thomas                      | Grade 4  | Ms. Bacon/Mr. Humenik |
|                     | Cecelia Sanderlin                  | Grade 8  | Ms. Bacon/Mr. Humenik |
| Salem High School   | Shaquinta Lusby ( <i>working</i> ) | Grade 11 | Ms. Tapia             |
|                     | Infinidy Forrest                   | Grade 10 | Ms. Lopez-Delgado     |

### **BOARD COMMITTEE REPORTS**

Personnel Committee

1. Negotiations at impasse and going to mediation
2. Interview Attorneys

Curriculum Committee

- Need to adapt to QSAC & Common Core
- Committee selected McGraw Hill Selected Science

Finance Committee did not meet.

### **PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

SHS Commentary/Event Activities: 142<sup>nd</sup> Commencement held on 6/13/2017 at 6pm, Summer school begins 7/3/2017-8/10/17, IB students traveled to Washington, DC 5/30/17 & 5/31/17, Administrators attended the 4A Administrator Academic Achievement breakfast and SHS hosted the annual baccalaureate organized by the Salem Area Ministerium.

SMS Commentary/Event Activities: Summer school has less students than last year, OOTM will pick up again on 7/3/2017, School year end with 371 students grades 3-8, Annual Field Day for grades 4-8 was held on 6/8/2017, Annual 8<sup>th</sup> Grade Graduation ceremony on Thursday 6/15/17 at 6pm, Enrichment Street Kids went on a dolphin and whale watching trip to Cape May.

JFA Commentary/Event Activities: Read 5040 books (K-2 classes)

### **SUPERINTENDENT'S COMMENTS/REPORTS**

1. Extremely proud of BOE for financial support, Administration and students at SHS Graduation
2. How teachers talk about students
3. Given responsibility and we need to take it seriously

Motion (Colon/Bentley) Board to approve regular and executive minutes of May 3, 2017 Board of Education meeting.

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0

*Board Minutes June 14, 2017*

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion (Colon/Bentley) To approve the Board Secretary's reports in memo: **#2-A-E-12/DIST\***.

- A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of April 2017.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending April 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 2017 as follows:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- C. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2017 The Treasurer's Report and Secretary's Report are in agreement for the month of April 2017 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending April 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:  
From the General Account for Balance as summarized on attached board memo(s)  
To approve Purchases Report for May 2017      \$101,597.91

To approve Payment of Bills for June 2017

|                 |                |              |              |
|-----------------|----------------|--------------|--------------|
| General Account | \$1,340,007.59 | Food Service | \$200,930.30 |
|-----------------|----------------|--------------|--------------|

Board to approve that the Business Administrator be authorized to process additional invoices for payment for the current and next fiscal year with Board confirmation at the next regular board meeting.

Board to approve the Business Administrator be authorized to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular board meeting.

Confirmation of payrolls for May 2017

May 15, 2017      General Acct. Transfer      \$697,118.84

May 30, 2017      General Acct. Transfer      \$973,589.22

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0**  
**Abstain: 0**

### Miscellaneous

**Motion (Colon/Bentley) Board to Approve: #2-F-12/DIST**

1. Board to approve the authorization and awarding for professional services for a one-year term, commencing July 1, 2017, until the reorganization of the Board of Education in 2018, without competitive bidding:

- |   |   |  |
|---|---|--|
| • | <b>Auditor</b><br>Bowman & Company, LLP<br>Henry Ludwigsen<br><i>**Acknowledge the receipt, review and evaluation of the external peer/quality report**</i> | \$42,500   |
| • | <b>Brokers of Record</b><br>Brown & Brown Benefit Advisors<br>Conner Strong   | (Based on Need)<br>(Based on Need)                                       |
| • | <b>HIB Consultant &amp; School Security Services</b><br>Padilla Group   | \$12,000   |
| • | <b>School Physician</b><br>Dr. Joseph LaCavera III D.O.   | \$22,500   |
| • | <b>Abbott Legal Representative</b><br>Education Law Center  | \$1,645  |
| • | <b>Treasurer of School Funds</b><br>Linda Jones   | \$4,029  |
| • | <b>Architect</b><br>RYEBREAD<br>Garrison Architects   | (Current projects - Based on need)<br>(Current projects - Based on need) |
| • | <b>Policy Consultant Services</b><br>Business Communications Strategies - Greg Peterson   | \$500 & \$50/hr for work performed                                       |
| • | <b>Environmental Services</b><br>Epic Environmental Services-Right to Know  | \$4,750  |
| • | <b>Professional Development</b><br>Center of Evidence Based Education<br>21 <sup>st</sup> Century, STEM   | (Based on Need)<br>(Based on Need)                                       |
| • | <b>Other</b><br>Bayada Nursing<br>Apple, Inc. (Sole Source)<br>Dr. Oasin<br>Edmentum  | (Based on Need)<br>(Based on Need)<br>(Based on Need)<br>(Based on Need) |

2. Board to approve renewing the line of credit of \$1,000,000.00 with a 3% interest rate with Franklin Bank effective 06/01/2017-05/31/2018.

*Board Minutes June 14, 2017*

3. Board to approve the adoption of the resolution to borrow funds due to the delay in June state school aid payments.

**BORROWING DUE TO DELAY IN JUNE STATE SCHOOL AID PAYMENT RESOLUTION**

**WHEREAS**, NJSA 18A:22-44.2 provides a board of education the ability to enter into short term loans with the bank of their choice, if needed, due to the delay in the June state school aid payment; and

**WHEREAS**, both June State School Aid payments are delayed until July, the Salem City School District will need to borrow funds totaling \$1,000,000 to meet general fund and preschool expenditures for June; and

**WHEREAS**, the Salem City School District will borrow the funds from Franklin Bank no earlier than June 8, 2017 at 3% interest; and

**WHEREAS**, the State of New Jersey will pay the Salem City School District in full the principal of the amount borrowed and interest of \$1,866.67 no later than July 8, 2017 or interest of \$2,216.67 no later than July 10, 2017; and

**WHEREAS**, the Salem City School District will repay to the bank in full the principal and interest of the amount borrowed and interest of \$1,866.67 no later than July 7, 2017 or interest of \$2,216.67 no later than July 10, 2017; and

**THEREFORE BE IT RESOLVED** by the Board of Education of the Salem City School District, approve of the borrowing of funds totaling \$1,000,000 at 3% interest due to the delay in the June State School Aid payments.

4. Board to approve for EPIC Environmental to complete the AHERA Asbestos Management Program for the 2017-2018 school year. Cost not to exceed \$2,000.00.
5. Board to approve the following 2017-2018 payment schedule of school taxes based upon the tax levy for the General Fund at \$2,392,321 and the Debt Service Fund at \$106, 821.00 to meet this requirement:

| <u>Due Date</u>  | <u>General Fund</u> | <u>Debt Service Fund</u> |
|------------------|---------------------|--------------------------|
| <u>7/1/2017</u>  | 199,360.08          | \$53,410.50              |
| <u>8/1/2017</u>  | 199,360.08          |                          |
| <u>9/1/2017</u>  | 199,360.08          |                          |
| <u>10/1/2017</u> | 199,360.08          |                          |
| <u>11/1/2017</u> | 199,360.08          |                          |
| <u>12/1/2017</u> | 199,360.08          |                          |
| <u>1/1/2018</u>  | 199,360.08          | \$53,410.50              |
| <u>2/1/2018</u>  | 199,360.08          |                          |
| <u>3/1/2018</u>  | 199,360.08          |                          |
| <u>4/1/2018</u>  | 199,360.08          |                          |
| <u>5/1/2018</u>  | 199,360.08          |                          |
| <u>6/1/2018</u>  | 199,360.12          |                          |

6. Board to approve the resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2017-2018 School Year:

*Board Minutes June 14, 2017*

**WHEREAS**, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, the SALEM CITY BOARD OF EDUCATION has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the SALEM CITY BOARD OF EDUCATION desires to authorize its purchasing agent for the 2017-18 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

**NOW THEREFORE BE IT RESOLVED**, that the SALEM CITY BOARD OF EDUCATION does hereby authorize the district Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors (i.e. School Specialty for school supplies, and CDW Government, Inc for computers & supplies, and Grainger Equipment & Supplies for facility supplies) as approved by the New Jersey Division of Purchase.

7. Board to approve the following appointments of district assignments for the 2017-2018 school year:

|  |                   |
|--|-------------------|
| Title IX   | Darryl Roberts    |
| Affirmative Action Officer                       | Pamela Thomas     |
| AHERA Compliance Officer                         | Herbert Schectman |
| Integrated Pest Management Coordinator           | Dennis Spence     |
| Custodian of Records (Open Public Records Law)   | Herbert Schectman |
| American Disabilities Act Coordinator            | Pamela Thomas     |
| 504 District Coordinator                         | Pamela Thomas     |
| Salem High Officer                               | John Mulhorn      |
| Salem Middle Officer                             | Pascale DeVilme   |
| John Fenwick Officer                             | Syeda Woods       |
| Public Agency Compliance Officer (P.A.C.O.)      | Herbert Schectman |
| Harassment Intimidation and Bullying Coordinator | Padilla Group     |
| School Resource Officer                          | Larry Brown       |

8. Board to approve the Bancroft Tentative Tuition Rates for the 2017-2018 school year:

**Education Rates**

|                                   |                   |
|-----------------------------------|-------------------|
| Haddonfield Program               | \$322.43 Per Diem |
| Preschool                         | \$291.94 Per Diem |
| Voorhees Pediatric Program (4hr)  | \$287.81 Per Diem |
| Voorhees Pediatric Tutorial       | \$65.00 Per Diem  |
| 1:1 Staffing-Day Students         | \$161.00 Per Diem |
| 1:1 Staffing-Residential Students | \$184.00 Per Diem |
| Lindens Education                 | \$170.00 Per Diem |

9. Board to approve School Business Administrator Herbert Schectman's contract for the year of July 1, 2017 through June 30, 2018.

## *Board Minutes June 14, 2017*

10. Board to approve the contract with Metz Culinary Management, Inc. as the district Food Service Management Company for the 2017-2018 school year. Metz Culinary Management will charge and receive an annual management fee of \$36,628.38 for the 2017-2018 school year payable at \$3,662.83 per month prorated over a ten month period for the period of September through June. The contract guarantees that the bottom line on the operational financial report for 2017-2018 school year shall be a profit of \$50,000.00.
11. Board to approve the chart of accounts and to adopt current board policies.
12. Board to approve Franklin Savings as Depository of School Funds, opening deposit accounts and authorize facsimile signatures.

### **Signatories on Accounts**

| <b>Checking Accounts</b> | <b>Number/Position of Signatories Required</b>  | <b>Stamped</b>        |
|--------------------------|---|-----------------------|
| SHS/Pupil Fund           | (2) VP\Site Management, and HS Principal or SBA | Manual Signature Only |
| SHS/Athletics Fund       | (2) VP\Site Management, and HS Principal or SBA | Manual Signature Only |
| JFS/Pupil Fund           | (2) JFS Principal, Vice Principal or SBA        | Manual Signature Only |
| SMS/Pupil Fund           | (2) SMS Principal, Vice Principal or SBA        | Manual Signature Only |
| BOE/General Fund         | (3) SBA, President & Treasurer                  | President & Treasurer |
| BOE/Food Service         | (3) SBA, President & Treasurer                  | President & Treasurer |
| BOE/Capital Projects     | (3) SBA, President & Treasurer                  | President & Treasurer |
| BOE/Net Salary           | (1) SBA or Treasurer                            | Treasurer             |
| BOE/Agency               | (1) SBA or Treasurer                            | Treasurer             |
| BOE/Uniform Trust        | (1) Superintendent or SBA                       | Manual Signature Only |

| <b>Savings Accounts</b> | <b>Number/Position of Signatories Required</b> | <b>Stamped</b>        |
|-------------------------|--|-----------------------|
| Robert Johnson          | (1) SBA  | Manual Signature Only |
| James Patrick           | (1) SBA  | Manual Signature Only |
| R.M. Acton              | (1) SBA  | Manual Signature Only |
| S. Llanos               | (1) SBA  | Manual Signature Only |
| Class of 1990           | (1) SBA  | Manual Signature Only |
| Marion Finlaw           | (1) SBA  | Manual Signature Only |

13. Board to approve that Salem Board of Education to enter a contract for participation in Gloucester County Special Services School District MVC on-line abstract on any employee that drives school district owned vehicles. District agrees to participate in GCSSSD MVC On-Line Abstract Request Program for the school year 2017-2018 (which period shall not exceed twelve (12) months) at a cost of \$21.00.
14. Board to approve the official newspapers for the 2017-2018 school year as the South Jersey Times and the Courier Post or any other newspaper which the district deems necessary. Locations will be designated for postings for Public Notices from the Board of Education Meetings, General Offices, District's Board Office and the Faculty Rooms of the District's Schools.
15. Board to approve the following Petty Cash Funds in the stated amounts:

| <u>Account</u>        | <u>Amount</u> |
|-----------------------|---------------|
| Administrative Office | \$300.00      |

## *Board Minutes June 14, 2017*

|                     |          |
|---------------------|----------|
| High School         | \$180.00 |
| Middle School       | \$180.00 |
| John Fenwick School | \$180.00 |
| Child Study Team    | \$100.00 |

16. Board to approve for EPIC Environmental to prepare and maintain the 2017 Right to Know Survey and an annual inventory of hazardous chemicals. Cost not to exceed \$2,000.00.
17. Board to approve the Standard Operating Procedures (SOP) Internal Control Document for the standard business office practices per NJAC 6A:23A-6.4 & 6.6 and any amendments made to thereof as of July 1, 2017 to June 30, 2018. The Business Administrator is responsible to oversee the procedures described in the document. In accordance with Section VI of the SOP, the Business Administrator will ensure that all purchases related to federal grants will be reviewed for disbarment by the State of New Jersey.
18. Board to approve the renewal of the contract with B.R. Williams, Inc. to transport Salem City students to athletic events, band events, and field trips for the 2017-2018 school year.

The C.P.I. is 30% increase:

|      |                                   |          |
|------|-----------------------------------|----------|
| FD1  | Various Field Trips < 50 Miles    | \$222.83 |
| FD2  | Various Field Trips > 50 Miles    | \$244.57 |
| ATH1 | Various Athletic Trips < 50 Miles | \$206.54 |
| ATH2 | Various Athletic Trips > 50 Miles | \$239.15 |
| B1   | Various Band Trips < 50 Miles     | \$206.54 |
| B2   | Various Band Trips > 50 Miles     | \$239.15 |

**19. *NJASBO Guidance for P.L. 2015, Chapter 47 Report of Awarded Contracts – due by July 1***

Pursuant to PL 2015, Chapter 47 the Salem City Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

20. Board to approve the Salem County Improvement Authority Waste Disposal Agreement with Salem City Board of Education. The agreement term is July 1, 2017 through June 30, 2018.
21. Board to approve the 2017-2018 Homeless Student Agreement. This agreement states that the Salem City Board of Education will not seek tuition for any resident student, excluding special needs students, determined to be homeless in accordance with law.
22. Board to approve for Corey E. Ahart, Esquire to be appointed as Board Solicitor (All Inclusive Services) for the 2017-2018 school year, at an amount not to exceed \$42,500.
23. Board to approve the Salem County Special Services School District to provide Occupational and Physical Therapy Services per IEP, to those students who will be attending the 2017 Extended School Year Program. Cost for services will be Occupational & Physical Therapy \$92.00 per hour.



## *Board Minutes June 14, 2017*

Account #11-00-216-320R-00-CST

24. Board to approve the Fresh Fruit and Vegetable Program Grant by the Department of Agriculture pending grant allotment amounts for the John Fenwick Academy and Salem Middle School for the 2017-2018 school year.
25. Board to approve participation in the Summer Feeding program through South Jersey Food Bank. The Salem City School District will agree to serve free breakfast and lunch to students attending all extra-curricular programs (i.e. SBYS, athletics, and band camp) at the Salem High School during the summer months.
26. Board to approve that the Salem City Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.
27. Board to approve that the Salem City Board of Education does not require Pineland Learning Center, Inc. to charge students for a reduced and/or paid meal for the 2017-2018 school year.
28. Board to approve the completion of the South Jersey Water Test district-wide drinking water lead testing, at a cost of \$1,691. An evaluation of the drinking water for lead will be performed for the Salem City School District in accordance with recent NJ Department of Education and NJDEP protocols.

Further, be it resolved that the Business Administrator shall apply for reimbursement to the extent allowed by the New Jersey Department of Education.

29. Board to approve the following resolution:

### **Transfer of Current Year Surplus to Reserve**

**WHEREAS**, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into tuition reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Salem Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**WHEREAS**, the Salem Board of Education has determined that (an amount not to exceed) \$45,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

30. Board to approve Herbert Schectman, Business Administrator to submit the necessary paperwork to the NJ DOE to renew the Application for Temporary Instructional Space for the 2017-2018 school year.
31. Board to approve the renewal of a contract with Gloucester County Special Services School District, Sewell NJ, to provide the transportation for Salem City School District's homeless, non-public (if applicable), special education and vocational routes.

## *Board Minutes June 14, 2017*

Also, maintaining transportation verification for Choice Students.

- Homeless
- Non-Public
- Special Education
- Vocational and Choice Transportation

District agrees to participate in the Gloucester County Special Services School District Choice School Program for the school year 2017-2018 (which period shall not exceed twelve (12) months) at a cost of \$2.50 per Choice Student application on file with GCSSSD on November 1, 2017.

**Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

### **Renewals for 2017-2018 school year:**

Motion (Colon/Bentley) Board to Approve: **#2-G-12/DIST**

1. Board to approve the following resolution:

### **RESOLUTION FOR CURRICULA RESOLUTION**

**WHEREAS**, the Salem City Board of Education reaffirms its commitment to a thorough and efficient education to all its students; **NOW THEREFORE BE IT RESOLVED**, that the Board of Education, in accordance with Thorough and Efficient Legislation (NJAC 6A:8-2.1) readopts the educational goals, objectives and curricula for the 2017-2018 school year as follows:

### **GUIDANCE**

#### **John Fenwick Academy:**

Big Brothers/Sisters  
Guidance/Counseling Services  
Citizen of the Month  
Positive Behavior Support Plan and Reward System  
Drug Awareness  
Cultural Diversity  
Preschool Intervention and Referral Team (PIRT)  
NJ School Violence Program  
Intervention and Referral Services (I&RS)

#### **Salem Middle School:**

Crisis Response Through Health Care Commons  
Step Ahead Program at Elmer  
DYFS/Robins Nest  
College Tours  
Individual & Group Counseling  
Grade 3 Orientation  
Boy Scouts/Girl Scouts of America  
Drug Awareness  
Violence Awareness  
Big Brothers/Big Sisters  
Intervention & Referral Services  
National Junior Honor Society  
Rites of Passage

#### **Salem High School:**

National Honor Society

## *Board Minutes June 14, 2017*

Naviance

Academic, Career and Social Guidance and Counseling Services

College Visitors and Presentations, College Tours, Workshops and College Fairs

Making Financial Aid Count Workshop

School Based Youth Services

New Student Orientation

### **HEALTH/DRUGS/SAFETY/FAMILY LIFE/PHYSICAL EDUCATION**

Physical Education: PK-12

Driver's Education: 10

Substance Abuse Counseling: PK-12

Health K-12

Teen Pep

High School Electives

Safety/First Aid/CPR Prevention/Treatment Athletic Injuries/Dance

### **PRE-KINDERGARTEN INTEGRATED (John Fenwick Academy)**

High Scope

### **ENGLISH/LANGUAGE ARTS:**

English/Language Arts Grades K-8

Exemplar Texts K-12

Gifted and Talented Grades 3-8 Odyssey of the Mind

Response to Intervention (RTI) Grades K-2

Success Maker Grades 3-8 Computer Assisted Instruction

Reading Specialists Grades K-2

Waterford Early Reading Program Grades K-2

### **Salem High School:**

AP English

IB English

Honors English 1, 2

College Prep English 1,2,3,4

English Intensive 1, 2, 3

African-American Literature

Read 180

### **MATHEMATICS:**

#### **John Fenwick Academy**

enVision Mathematics: Grades K-2

#### **Salem Middle School**

enVision Mathematics Grades 3-5

Algebra Grade 8

#### **Salem High School**

IB Math

Advanced Placement Calculus (AB)

Calculus

Honors Algebra 1, Geometry, Algebra 2

College Prep Algebra 1, Geometry, Algebra 2

Pre-Calculus

Algebra Intensive 1, 2

Geometry Intensive

*Board Minutes June 14, 2017*

College Math (C.L.E.P)

Salem High School

Anatomy and Physiology  
AP Biology  
AP Chemistry  
AP Environmental Science  
AP Physics  
IB Biology  
IB Chemistry  
Honors Biology and Chemistry  
College Prep Chemistry, Biology and Physics

**SOCIAL STUDIES/HUMANITIES:**

Grades K-8: U.S. History: America in the World, World History/Global Studies and Active Citizenship in the 21st Century

Salem High School

IB/History of Americas  
AP US Government & Politics  
AP Psychology  
Honors World History, U.S. History 1, 2  
College Prep World History, U.S. History 1, 2  
History through Film & Media  
Economics  
Psychology  
A.P. U.S. History  
African-American History

**SPECIAL EDUCATION: K-12**

Accommodations within the general education curriculum

**World Languages**

Salem High School

Spanish 1,2,3,4  
French 1, 2, 3  
Honors Spanish 1, 2  
AP Spanish  
IB Spanish  
Russian 1, 2

**FINE AND PERFORMING ARTS:**

Art: Grades K-8  
Music: Grades K-8

Salem High School:

|                        |                   |
|------------------------|-------------------|
| Invitation to the Arts | Chorus 1, 2, 3, 4 |
| Art Fundamentals       | Advanced Art      |
| Artistic Ceramics      | Dance Composition |
| Dance                  | Ballet 1, 2       |
| Music Appreciation     |                   |
| Theory of Music        |                   |
| Modern Dance           |                   |
| Band                   |                   |

## *Board Minutes June 14, 2017*

### **BUSINESS/TECHNOLOGY**

#### John Fenwick Academy

Educational Technology

#### Salem Middle School

Educational Technology

#### Salem High School

Entrepreneur & Small Business Mgt.

Automated Accounting

Accounting and Marketing

Web Design

Graphic Design

Image Editing

Electronic Publishing

College Prep Computer Apps. & Info Apps.

### **APPLIED TECHNOLOGY**

Video Programming & Digital Editing

Food, Family, Finances

Project Lead the Way (PLTW)

### **SPECIAL AREAS**

Summer Enrichment:

Gifted & Talented Programs

Library Services/Skills

Speech Services

On-Line Credit Recovery

Careers

Plato

Grades K-8

Grades K- 12

Grades PK-12

Grades PK-12

Grades 9-12

Grade 9

Grades 5-12

Grades 11-12

### **SCHOOL TO CAREERS/VOCATIONAL:**

### **TESTING/ASSESSMENT PROGRAMS**

PreK-2

Dibles and Fountas & Pinnell

Grade 3-8

Partnership for Assessment of Readiness for College and Career (PARCC)

Grade 3-8

SRI

Grade 9-11

Partnership for Assessment of Readiness for College and Careers (PARCC)

ASVAB, PSAT, AP, IB, ACT, SRI

Grade 4

NJ ASK Science

Grade 12

Alternative Proficiency Assessment APA

New Jersey Biology Competency Test NJBC

### **CHILD STUDY TEAM SERVICES: PK-12**

Speech, Physical and Occupational Therapy as indicated on IEP

### **SPECIAL SERVICES OFFERED BY OUTSIDE AGENCIES**

Appel Farms Musical Program

Big Brother/Big Sister Mentoring:

CAPP (Child Abuse Prevention Program)

Crisis Intervention

Division of Youth & Family Services

Drug Abuse Resistance Education Program

Family Friendly Center After School Program

FAST

Fresh Fruit and Vegetable Program

Girl Scouts

Healthcare Commons Counseling Emergency Services

Healthy Heart Program (Memorial Hospital of Salem County)

Interagency Council

Grades

2, 3

K-8

K-12

4-8

PK-8

5, 9-12

K-3

K-1

PK-2

K-4

K-8

K-12

K-12

*Board Minutes June 14, 2017*

|   |      |
|---|------|
| Junior Achievement  | 4-8  |
| Memorial Hospital of Salem County                             | K-12 |
| Municipal Alliance  | K-12 |
| National Council on Alcoholism and Drug Dependence            | 4-8  |
| Partial Care/Individual Counseling (Healthcare Commons, Inc.) | K-12 |
| Parent Teacher Organization                                   | PK-8 |
| Robin's Nest (Counseling Service)                             | K-8  |
| Salem County Women's Services                                 | 5    |
| School Based Youth Services Counseling Services (SBYS)        | 3-12 |
| Teen Pep  | 6-12 |

**Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Walsh, and Groce Nays: 0 Abstain: 0**

**STUDENT MATTERS HIGH SCHOOL**

**A. Field Trips #4-A-12/HS**

Motion (Colon/Bentley) Board to Approve: **#4-A-12/HS**

1. Board to approve revised location of previously approved "Music in the Parks" field trip to Great Adventure in Jackson, New Jersey. The new location will be Dorney Park, Allentown, PA. No other changes.
2. Board to approve revised location of previously approved "Senior Activity Day" field trip to Morey's Piers, Wildwood, NJ (June 7, 2017). New Location will be Great Adventure, Jackson, NJ. No other changes.

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

**B. Home Instruction: In/ out of district/residential**

Motion (Colon/Bentley) Board to Approve: **#7-C-12/DIST**

1. Board to approve the following home instruction and out of district students:

| Student ID | Health Care/teacher           | Costs<br>(Prorated) | Effective Date        | Account #             |
|------------|-------------------------------|---------------------|-----------------------|-----------------------|
| 01280083   | Karen Pastor                  | \$32.00/hour        | 05/08/17-<br>06/08/17 | 11-150-100-101-00-BUS |
| 01250049   | A Step Ahead<br>Bridgeton, NJ | \$960.00            | 05/22/17-<br>06/05/17 | 11-150-100-320-00-BUS |

2. Board to approve the following students to attend Out of District placements for the ESY Program:

| Student ID | Health Care/teacher | Costs<br>(Prorated) | Effective Date         | Account #             |
|------------|---------------------|---------------------|------------------------|-----------------------|
| 01260088   | SCSSSD - Salem      | \$4,600.00          | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01220064   | SCSSSD - Salem      | \$4,600.00          | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01220094   | SCSSSD – Salem      | \$4,600.00          | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |

*Board Minutes June 14, 2017*

|          |                                 |            |                        |                       |
|----------|---------------------------------|------------|------------------------|-----------------------|
| 01270027 | SCSSSD – Salem                  | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01270165 | SCSSSD - Salem                  | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01270084 | SCSSSD - Cumberland             | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
|          | 1-1 Aide                        | \$3,350.00 |                        | 11-000-100-565-00-BUS |
| 01300016 | SCSSSD – Cumberland             | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01290097 | SCSSSD - Cumberland             | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01260047 | SCSSSD - Cumberland             | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
|          | 1-1 Aide                        | \$3,350.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01200216 | SCSSSD - Cumberland             | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01260076 | SCSSSD - Cumberland             | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
|          | 1-1 Aide                        | \$3,350.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01170146 | SCSSSD – TCP                    | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01160069 | SCSSSD – TCP                    | \$4,600.00 | 07/10/17 –<br>08/17/17 | 11-000-100-565-00-BUS |
| 01300066 | GCSSSD-Shady Lane De.<br>Center | \$4,140.00 | 07/10/17-<br>08/10/17  | 11-000-100-565-00-BUS |
| 01310092 | GCSSSD-Shady Lane De.<br>Center | \$4,140.00 | 07/05/17-<br>08/22/17  | 11-000-100-565-00-BUS |
| 01310091 | Archway Program                 | \$7,490.00 | 07/05/17-<br>08/22/17  | 11-000-100-566-00-BUS |
|          | 1-1 Aide                        | \$4,900.00 |                        |                       |
| 01280085 | Archway Program                 | \$7,490.00 | 07/05/17-<br>08/22/17  | 11-000-100-566-00-BUS |
|          | 1-1 Aide                        | \$4,900.00 |                        |                       |
| 01240078 | Pennsville School               | \$3,500.00 | 07/17/17-08/3/17       | 11-000-100-566-00-BUS |
|          | 1-1 Aide                        | \$3,500.00 |                        | 11-000-100-566-00-BUS |

***Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0  
Abstain: 0***

**C. Miscellaneous**

**Motion (Colon/Bentley) Board to Approve: #7-D-12/DIST**

1. Board to approve student, W.O., of Pennsville Township, to attend Salem High School as an 11<sup>th</sup> grade, Inter-District Choice Student. Student would like to enroll in the IB Diploma Program for the 2017-2018 school year. W.O. is the son of Mr. and Mrs. Bill Oberman (SMS Teacher). Parent to provide transportation.

## *Board Minutes June 14, 2017*

2. Board to approve I.M., son of Dr. Patrick Michel, Superintendent of Salem City School District, to attend Salem High School as a 9<sup>th</sup> grade, Inter-District Choice Student. Student would like to eventually enroll in the IB Diploma Program. Parent to provide transportation.
3. Board to approve the enrollment of A.V., son of Ms. Ashley Vernon, 1<sup>st</sup> Grade teacher at John Fenwick Academy for the 2017-2018 school year, based upon availability of enrollment. Salem City residents will have priority.

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

### **PERSONNEL DIST/ HIGH SCHOOL**

#### **A. Resignation/Retirement**

Motion (Colon/Bentley) Board to Approve: **#8-A-12/DIST**

1. Board to approve the retirement of Mr. Brian Leonard, Biology teacher at Salem High School, effective June 30, 2017.
2. Board to approve the resignation of Ms. Tonya Howard, Grade 5 Literacy teacher at Salem Middle School, effective June 30, 2017.

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

#### **C. Employment**

Motion (Colon/Bentley) Board to Approve: **#8-C-12/DIST**

1. Board to approve the employment of Mr. Drew Favat as Math and PTLW Instructor for the 2017-2018 school year. Mr. Favat's salary will be \$55,118.00\* (MA Step 4).  
\*Salary will remain the same (2016-2017) and will be adjusted after contracts are ratified.
2. Board to approve the employment of Ms. Adrienne Brown as the LDTC Consultant for the Child Study Team for the 2017-2018 school year. Ms. Brown's salary will be \$85,171.00 (MA18+30).  
\*Salary will remain the same (2016-2017) and will be adjusted after contracts are ratified.
3. Board to approve Rashid J. Mason, Psychologist, to provide psychological evaluations as needed during the summer. Cost will be \$325.00 per evaluation. Not to exceed \$2,000.00.  
Account # 11-219-100-320-00-CST
4. Board to approve the employment of James Marich as a substitute grounds keeper effective July 1, 2017.
5. Board to approve the employment of Ms. Kellie Smith as a Mental Health Counselor at a salary of \$40,000 to become effective July 1, 2017. Ms. Smith has served as the MHC since October, 2016.
6. Board to approve the employment of Ms. Trudi A. Dawes as Child Study Team Learning Disabilities Teacher Consultant for the 2017-2018 school year. Employment will begin July 1, 2017 at a salary of \$74,228.

**Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**



*Board Minutes June 14, 2017*

**D. Financial Request:**

Motion (Colon/Bentley) Board to Approve: **#8-D-12/HS**

1. Board to approve the Coaching Positions for Fall 2017 season:

\*Stipends will remain the same (2016-2017) and will be adjusted if applicable after contracts are ratified.

| Sport    | Position             | Stipend | Name          |
|----------|----------------------|---------|---------------|
| Football | Assistant Coach (JV) | \$3,822 | Cameron Smith |

2. Board to approve the Athletic Support Staff Positions for the 2017-2018 school year.

\*Stipends will remain the same (2016-2017) and will be adjusted if applicable after contracts are ratified.

| Football                       | # of Games |           | Name            |
|--------------------------------|------------|-----------|-----------------|
| Substitute Ticket Seller/Taker | As Needed  | \$75/56   | Francine Alston |
| Event Staff (HS)               | As Needed  | \$34/game | Francine Alston |

3. Request approval for the operation of Summer Band Camp starting Monday, August 21, 2017 through Friday, August 25, 2017 from 1:00 pm to 5:00 pm daily. Request approval for Mr. Jonathan Botbyl to serve as the Band Director for this program. He will be working with approximately 25 students in seventh through twelfth grades. During the camp students will be rehearsing music and drill movements for marching band performances.

Costs: Stipend - \$1,049.00\* (Acct. 15-401-100-100-03 SHS) Lead Band Director

\*Stipends will remain the same (2016-2017) and will be adjusted if applicable after contracts are ratified.

4. Board to approve Janine Champion, School Social Worker, to provide counseling as a related service to students in the ESY Program per their IEP. The rate will be \$26.00 per hour for three hours per week. Account # 11-000-216-100R-00-CST
5. Board to approve special education and regular education teachers to attend eligibility IEP meetings that will occur over the summer. Salary will be \$26.00 per hour.

Kim Osman  
Elyssa Haines  
Christina Lord  
Traci LoMonico

Dwayne Humenik  
Vicki Galasso  
Jeff James  
Kerry Thompson

Account #15-216-100-101R-01-JFA  
#15-213-100-101R-02-SMS  
#15-213-100-101R-01-JFA  
#15-212-100-101R-03-SHS  
#15-213-100-101R-03-SHS

*Board Minutes June 14, 2017*

6. Board to approve the following Summer 2017 Athletic Activities:

| Dates   | Times                                   | Location            | Responsible Staff Member       | Public Invited |
|---|---|---------------------|--------------------------------|----------------|
| July 1, 8, 15, 22, 29<br>August 5, 12, 19, 26, 31<br>Summer Workouts      | 9 am – 11 am                            | HS Gym              | Ms. Lynard                     | No             |
| August 1-4<br>Junior Wrestling Camp<br>2 coaches, 5/hrs/day<br>@ \$26/hr  | 8 am – 1 pm<br>Not to exceed<br>\$1,040 | HS Cafeteria        | Mr. Lagakos<br>Mr. Levitsky    | Yes            |
| August 7-9<br>(Rain Date: August 10)<br>Baseball Skills Camp              | 5 pm – 8 pm<br>Mon – Thurs              | V Baseball<br>Field | Mr. J. Hughes<br>Mr. M. Hughes | Yes            |
| August 8-11<br>Senior Wrestling Camp<br>2 coaches, 5/hrs/day<br>@ \$26/hr | 9 am – 1 pm<br>Not to exceed<br>\$1,040 | HS Cafeteria        | Mr. Lagakos<br>Mr. Levitsky    | Yes            |
| July 22<br>Youth Development Camp   | 9 am – 12 noon                          | JV FB Field         | Mr. Wright                     | Yes            |
| July 11-14<br>Junior Tennis Camp  | 9 am – 12 noon                          | Tennis Courts       | Ms. Skinner<br>Mr. Kutzura     | Yes            |
| August 9-16<br>Overnight Football Camp                                    |   | B-Wing HS           | Mr. Wright                     | No             |

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0  
Abstain: 0

**STUDENT MATTERS NON-HIGH SCHOOL**

**A. Miscellaneous**

Motion (Colon/Bentley) Board to Approve: **#4-A-12/NHS**

1. Board to approve John Fenwick and Salem Middle School Extended School Year students and staff to attend Menold's Heavenly Acres Farm, 54 Vestry Road, Swedesboro, NJ. This is the farm of Mrs. Chris Menold, CST Learning Consultant. The trip will take place on Tuesday, July 18, 2017 from 9:00 a.m. to 12:30 p.m. for the Fenwick students and Thursday, July 20, 2017 from 9:00 a.m. to 12:30 p.m. for the Middle School students. Only cost for this trip will be for the bus.

Account #15-190-100-800R-01-JFS  
Account #15-212-100-800R-02-SMS

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0  
Abstain: 0

## *Board Minutes June 14, 2017*

### **PERSONNEL Non-High School**

#### **A. Employment**

Motion (Colon/Hoolahan) Board to Approve: **#8-A-12/NHS**

1. Board to approve the following Salem Public School District students as Summer Youth Employees from June 26, 2017 to August 31, 2017 at the rate of \$8.44 per hour:

|                      |                        |      |                     |
|----------------------|------------------------|------|---------------------|
| Office Assistants:   | Ranija Gresham         | (AM) | John Fenwick School |
|                      | Jasalene Maldonado     | (PM) | John Fenwick School |
|                      | DaviYonna Thomas Bundy | (AM) | Salem Middle School |
|                      | Quadier Adams          | (PM) | Salem Middle School |
|                      | Jacklyne Prater        | (AM) | Salem High School   |
|                      | Akina Nichols          | (PM) | Salem High School   |
| Computer Assistants: | Kevin Gbankor          | (AM) | John Fenwick School |
|                      | Timothy DeShields      | (AM) | John Fenwick School |
|                      | Ariecelis Gonzalez     | (AM) | Salem Middle School |
|                      | Juan Gonzalez          | (AM) | Salem Middle School |
|                      | Vincent Corbin         | (AM) | Salem High School   |
| General Maintenance: | Jean Anna              | (PM) | SCSD                |
|                      | Juan Sanchez           | (PM) | SCSD                |
|                      | Jafet Bonilla          | (AM) | SCSD                |
|                      | Miguel Collazzo        | (AM) | SCSD                |
|                      | Jahiem Henson          | (PM) | SCSD                |
|                      | Ramaj Booker           | (AM) | SCSD                |
|                      | Zilon Cupe             | (AM) | SCSD                |
|                      | Richie King            | (PM) | SCSD                |
|                      | Glenn Holden           | (PM) | SCSD                |
|                      | Tryscianah Wilson      | (AM) | SCSD                |
|                      | Kobe Foster            | (AM) | SCSD                |
|                      | Octavian Pitts         | (PM) | SCSD                |
|                      | Kristopher Regan       | (PM) | SCSD                |
|                      | Kamya Kibler           | (PM) | SCSD                |

Substitute Workers: Amir Mansour

Actual employment is contingent upon successful completion of the school year i.e., no subject or class failures.

The Summer Youth employment hours are as follows:

|                     |   |
|---------------------|---|
| Office Assistants   | AM = 8:00 am to 12 noon and PM = 12 noon to 4:00 pm   |
| Computer Assistants | AM = 8:00 am to 12 noon and PM = 12 noon to 4:00 pm   |
| General Maintenance | AM = 7:00 am to 11:00 am and PM = 11:00 am to 3:00 pm |

**Motion approved by unanimous voice vote of 6-0-2; Ayes: Adams, Colon, Hoolahan, Tatem, Walsh, and Groce Nays: 0 Abstain: 2-Bentley and Moore**

#### **B. Financial Request:**

Action (Colon/Bentley) Board to Approve: **#8-D-12/NHS**

1. Board to approve Tonya Connor to work summer hours not to exceed 43 hours at a rate of \$26.00 per hour (\$1,118.00) for pre-school registration. Acct # 20-218-100-600-00-JFA.

## Board Minutes June 14, 2017

2. Board to approve Rebekah Cohen as Instructional Aide for Extended School Year Program. Mrs. Cohen is the art teacher at John Fenwick Academy. Salary will be \$10.00 per hour.

Account #15-212-100-106R-01-JFA

3. Board to approve that the following staff member work summer hours for the Summer Reading Book Talks:

Justin Newell                      Tuesday, August 29, 2017  
    1:00 to 3:00 p.m. in the Salem Middle School (Fenwick Plaza)  
 Teacher will be compensated at the contractual rate/  
 1 day (2 hours) and 2 hours preparation time.  
 4 hours x \$26.00 = \$104.00  
 Account #20-231-100-100R-00-SPP

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

### **C. Leave of Absence**

Motion (Colon/Bentley) Board to Approve: **#8-E-12/DIST**

1. Board to approve the following leave(s) of absences:

| Leave of Absence | Type of Leave        | Leave Request     | Fed Med Leave (max 90 days) | Time usage of FMLA | NJ Family Leave (max 90 days) | Time Usage of FLA | Use of Sick Days | Use of Personal Days | Use of Vaca Days | Unpaid Leave      | Est. Return Date |
|------------------|----------------------|-------------------|-----------------------------|--------------------|-------------------------------|-------------------|------------------|----------------------|------------------|-------------------|------------------|
| JH               | Medical              | 05/02/17-06/16/17 | 05/02/17-06/16/17           | 6 wks              | N/A                           | N/A               | 30 days          | N/A                  | N/A              | N/A               | 09/01/17         |
| MD               | Intermittent-Family  | 05/30/17-06/14/17 | N/A                         | N/A                | 05/30/17-06/14/17             | 2 wks             | N/A              | N/A                  | N/A              | Varies            | 09/01/17         |
| NB               | Medical              | 05/26/17-06/19/17 | 05/26/17-06/19/17           | N/A                | N/A                           | 3 wks             | N/A              | N/A                  | N/A              | N/A               | 09/01/17         |
| LM               | Intermittent-Medical | 05/22/17-05/21/8  | 05/22/17-05/21/8            | 12 wks             | N/A                           | N/A               | 31.75 days       | 2.50 days            | N/A              | Varies            | N/A              |
| MV               | Maternity            | 10/02/17-01/15/18 | 10/2/17-11/30/17            | 8 wks              | 12/01/17-01/15/18             | 7 wks             | 38 days          | N/A                  | N/A              | 12/01/17-01/12/18 | 01/15/18         |

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

### **Curriculum /Professional Development**

Motion (Colon/Bentley) Board to Approve: **#11-12/DIST**

1. Board to approve the out of district professional development for the staff listed:

| Staff Member  | Building | Admin. Approving | Title                                   | Date of Program   | Location         | Registration and Mileage Cost  |
|---------------|----------|------------------|---|-------------------|------------------|--|
| Cameron Smith | SHS      | John Mulhorn     | Reaching the Wounded Student Conference | 06/25/17-06/28/17 | Orlando, Florida | R – \$425.00<br>F – \$457.96<br>H – \$494.28<br>20-231-200-500F-03-SHS |

## Board Minutes June 14, 2017

|                 |     |                 |   |                   |   |   |
|-----------------|-----|-----------------|---|-------------------|---|---|
| John Bacon      | SHS | John Mulhorn    | Diploma Planning Institute  | 08/21/17-08/22/17 | Mackinaw City Michigan                            | R -- 350.00<br>H -- \$294.18<br>20-231-200-500F-03-SHS  |
| Syeda Woods     | JFA | Dr. Michel      | Research Based Comprehension Strategies You Can Use                                     | 7/10/17-7/12/17   | Teachers College Columbia University New York, NY | R - \$405.00<br>H - \$743.70<br>15-000-240-800-01-JFA   |
| Pascale DeVilme | SMS | Dr. Michel      | Research Based Comprehension Strategies You Can Use                                     | 7/10/17-7/12/17   | Teachers College Columbia University New York, NY | R - \$405.00<br>H - \$743.70<br>15-000-240-800-02-SMS   |
| Michele Beach   | SMS | Pascale DeVilme | NCTM Regional Conference – National Council of Teachers of Mathematics                  | 10/18/17-10/20/17 | Orlando, FL                                       | R – \$270.00<br>T – \$296.40<br>H – \$374.98  |
| Syeda Woods     | JFA | Dr. Michel      | Starting Early: Creating A Comprehension P-3 Approach to Achieve Quality and Continuity | 06/20/17          | Robertson Hall Princeton University Princeton NJ  | -0- -0-   |
| Drew Favat      | SHS | John Mulhorn    | PLTW Core Training: Introduction to Engineering   | 06/19/17-06/30/17 | Rowan University Glassboro, NJ                    | R - \$2,400.00<br>Teacher Pay – 70 hrs x \$26/hr x 7 days = \$1,820.00<br>15-000-223-500-05-SHS |

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

### **Monthly Reports**

Motion (Colon/Bentley) Board to Approve: **#13-12/DIST**

1. Board to approve monthly reports for filing:

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

### **Policy**

Motion (Colon/Bentley) Board to Approve: **#14-12/DIST**

1. Board to approve the 2<sup>nd</sup> Reading and Adoption of the following board policy(s).  
3542.46 Meals On Credit/Charged Meals

**Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0 Abstain: 0**

## *Board Minutes June 14, 2017*

### **EXECUTIVE SESSION**

Motion (Adams/Colon) Board to adopt the following Resolution to go into executive session at 7:10 P.M.

### **RESOLUTION**

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: Personnel.

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

### **RETURN TO REGULAR SESSION**

Motion (Colon/Bentley) Board to return to open session at 8:13 P.M.

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0

Abstain: 0

### **ADJOURNMENT**

Motion (Colon/Bentley) Board to adjourn the June 14, 2017 meeting of the Salem City Board of Education at 8:13 P.M.

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Tatem, Walsh, and Groce Nays: 0

Abstain: 0

---

Herbert Schectman  
Business Administrator/Board Secretary  
HS/ta